

<p>भारत सरकार वित्त मंत्रालय केन्द्रीय नारकोटिक्स ब्यूरो 19, माल रोड, मुरार, ग्वालियर- 474006</p>	 <p>सत्यमेव जयते</p>	<p>Government of India Ministry of Finance Central Bureau of Narcotics 19, The Mall, Morar, Gwalior (M.P.) - 474006</p>
<p>((PBX) : (91) 751-2368996 ; FAX: (91) 751-2368111 E-mail-narcommr@cbn.nic.in</p>		
<p>F.No. II(31)1/Estt/DR-Driver(OG)/2024 +1806</p>	<p>Dated : 18 /07/2024</p>	

Notice

Subject: Filling up the post of Staff Car Drivers, Ordinary Grade in Central Bureau of Narcotics on Deputation/Re-Employment Basis from Armed Forces Personnel

Central Bureau of Narcotics, Ministry of Finance intends to fill up 05 (five) existing vacancies in the following grades of Staff Car Driver, Ordinary Grade.

Post	No. of Vacancies	Pay Band	Place of Vacancy
<p>Driver Ordinary Grade. General Central Service, Group 'C' Non-Gazetted, Non-Ministerial.</p>	<p>05, (OBC-1, UR- 04).</p>	<p>Level-2 in the pay Matrix (Rs. 19,900-63,200)</p>	<p>New Delhi, Ghazipur, Lucknow, Barabanki, Bareilly, Neemuch, Gwalior, Jaora, Garoth, Mandsaur, Indore, Ujjain, Singoli, Ratlam, Kota, Chittorgarh, Pratapgarh, Bhilwara, Jhalawar, Udaipur, Bhawani Mandi, Jaipur or any other place.</p>

2- The number of vacancies is subjected to increase or decrease. However, applicants, if selected are liable to serve anywhere in India under the jurisdiction of this department.

3- Eligibility conditions, as per Recruitment Rules notified in -Gazette of India vide G.S.R. 488 (E) dated 22nd May, 2017, are as under: -

i) Deputation/Re-employment of Armed Forces Personnel: **The Armed Forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall be eligible.** Such persons who will be given deputation terms/deputation allowance up to the date on which they are due for release from Armed Forces; thereafter they may be continued on re-employment and their pay will be fixed as per applicable rules.

a) **Education and other qualification required:**

(A) Essential:-

- i. Possession of a valid driving license for motor car.
- ii. Knowledge of motor mechanism (The candidate should be able to remove minor defects in vehicle);
- iii. Experience of driving a motor car for at least three years;
- iv. 10th class pass from a recognized Board or equivalent.

(B) Desirable:

(i) Three years' service as Home Guard or Civil Volunteers.

(ii) Preference would be given to candidates who have proficiency in driving in hilly terrain/could chase high speed vehicles/has experience of driving for long hours and who is physically fit.

b) **Terms of Deputation:**

The terms and conditions of deputation will be governed in accordance with the Department of Personnel & Training OM No. 6/8/2009-Estt. (Pay II) dated 17-06-2010, as amended from time to time.

c) **Age-Limit:**

Not exceeding 56 years as on the closing date of receipt of applications.

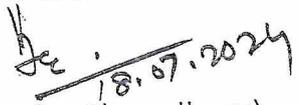
4- While forwarding the applications, The Cadre Controlling Authorities shall verify and ensure that the particulars furnished by the applicants are correct and no disciplinary case is either pending or contemplated against the officer concerned. The following documents should also be sent along with the applications:

- i. Bio data of the applicant including his contact no. and email address,
- ii. Copies of APARs for the last 5 years duly attested (with stamp) on each page by and officer not below the rank of Under Secretary to the Government of India or equivalent,
- iii. Integrity Certificate,
- iv. Vigilance Clearance Certificate,
- v. Major/minor penalty statement for the last 10 years and,
- vi. Cadre Clearance Certificate incorporating that in the event of his/her selection, he/she will be relieved to join Central Bureau of Narcotics on deputation/re-employment basis.

5- Incomplete applications or applications not received through proper channel or applications received after due date are liable to be rejected.

6- The vacancy circular may be brought to the notice of eligible officers. The Cadre Controlling Authorities are requested that application of eligible and willing candidates may be forwarded in the proforma annexed so as to reach the Narcotics Commissioner, Central Bureau of Narcotics, 19, The Mall Gwalior-474006 by 30th September, 2024. The Notice is also available on Central Bureau of Narcotics website at www.cbn.nic.in/en/employee/vacancy/.

This issues with the approval of the Narcotics Commissioner.


(Brijendra Chowdhary)
Dy. Narcotics Commissioner

To:

1. The Secretary, Ministry ofGovernment of India, North Block, New Delhi – 110001.
2. The Secretary (P), Ministry of Personnel, Public Grievances and Pensions. Department of personnel and Training, North Block, New Delhi – 110001

3. The Member (P&V), Central Board of Indirect Taxes and Customs, North Block, New Delhi- 110001.
4. The Member (P&V), Central Board of Direct Taxes, North Block, New Delhi- 110001.
5. The Director General, Directorate General Resettlement, Department of Ex-Servicemen Welfare, Ministry of Defense, West Block-IV, Rama Krishna Puram, New Delhi-110066.
6. The Chief of Army Staff, Integrated HQ of MoD (Army), Indian Army, Room No. 305- 'B' wing, Sena Bhawan, New Delhi- 110011.
7. The Air Officer Incharge Personnel (AOP), Indian Air Force Headquarter, Rafi Ahmed Kidwai Marg, New Delhi- 110106.
8. The Chief of Personnel, Integrated Headquarters MoD (Navy), H58J+J45, West Block, Rama Krishna Puram, New Delhi, Delhi 110066.
- ✓ 9. Website.
10. Guard file.


18.07.2024

(Brijendra Chowdhary)
Dy. Narcotics Commissioner

BIO-DATA/ CURRICULUM VITAE PROFORMA

1	Name and Address (in Block Letters)	
2	Date of Birth (in Christian era)	
3(i)	Date of entry into service	
3(ii)	Date of retirement under Central/ State Government Rules	
4	Educational Qualifications	
5	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
	Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/ experience possessed by the officer
	Essential A) Qualification: B) Experience:	Essential A) Qualification: B) Experience:
	Desirable A) Qualification: B) Experience:	Desirable A) Qualification: B) Experience:
	<p>5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/ Department/ Office at the time of issue of Circular and issue of Advertisement in the Employment News.</p> <p>5.2 In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.</p>	
6	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
6.1	<p>Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.</p>	

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:

Office/ Institution	Pay, Pay Band, and Grade Pay drawn under ACP/ MACP Scheme	From	To

8	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent		
9	In case the present employment is held on deputation/ contract basis, please state-		
	a) The date of initial appointment	b) Period of appointment on deputation/ contract	c) Name of the parent office/ organization to which the applicant belongs
			d) Name of the post and Pay of the post held in substantive capacity in the parent organization
9.1	Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate		
9.2	Note: Information under Column 9(c) & 9(d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization		
10	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.		
11	Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others		
12	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.		

14. Total emoluments per month drawn

Basis Pay in the PB	Grade Pay	Total Emoluments

15. In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.

Basic Pay with Scale of Pay and rate of increment	Dearness Pay/ interim relief/ other Allowances etc., (with break-up details)	Total Emoluments

16(A)	<p>Additional Information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualification (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement)</p> <p>(Note: Enclose a separate sheet, if the space is insufficient)</p>	
16(B)	<p>Achievements: The candidates are requested to indicate information with regard to:</p> <ul style="list-style-type: none"> (i) Research publications and reports and special projects (ii) Awards/ Scholarships/ Official Appreciation (iii) Affiliation with the professional bodies/ Institutions/ societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/ innovative measure involving official recognition (vi) any other information. <p>(Note: Enclose a separate sheet if the space is insufficient)</p>	
17	Please state whether you are applying for deputation (ISTC)/ Absorption/ Re-employment Basis.	
	<p>#(Officers under Central/ State Governments are only eligible for "Deputation/Absorption". Candidates of non-Government Organization are eligible only for Short term Contract)</p> <p># (The option of 'STC'/ 'Absorption'/ 'Re-employment' are available only if the vacancy circular specially mentioned recruitment by 'STC' or</p>	

Part-B

FOR THE USE OF CADRE CONTROLLING
AUTHORITY/EMPLOYER/DEPARTMENT ONLY

1	Whether the officer meets eligibility requirement as on the closing date of application	Yes/No
2(a)(i)	Whether any vigilance case is pending or contemplated against the officer	Yes/No
(ii)	If yes, please give details	
(b)(i)	Whether any Major/Minor penalty has been imposed on the proposed officer during last ten years	Yes/No
(ii)	If yes, please give details	
(iii)	Indicate whether any penalty is in operation as on date	
(c)	Whether cadre clearance for the officer by the Competent Authority has been granted	Yes/No
(d)	Whether Integrity Certificate issued	Yes/No

Date:

Signature _____

Name:

Designation:

(With Stamp)

CHECK LIST OF DOCUMENTS TO BE ATTACHED

(Please Tick)

1	Application in prescribed format forwarded by the sponsoring authority	
2	Complete and up-to-date ACR/APAR for the last five years or attested copies thereof	
3	If ACR/APAR has not been written for a particular year or a part (more than three months) of a year (within last five years), a No Report Certificate (NRC) for the period to be attached along with ACR/APARS of previous years.	
4	Vigilance Clearance Certificate	
5	Integrity Certificate	
6	Major/Minor Penalty Statement during last 10 years	
7	Cadre clearance from Cadre Controlling/ Appointing Authority (if applicable)	

Date:

Signature of the forwarding authority
(With Stamp)