

Extracts from the Gazette of India
Part-II Section 3-Sub-Section (1)
Dated the 12th May, 1979
(includes all amendments issued upto 31.5.1994)

Ministry of Finance
Department of Revenue
New Delhi, the 25th April, 1979.

G.S.R. 673 - In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules regulating the method of recruitment to Group 'C' and Group 'D' posts in the Narcotics Department, namely :-

1. Short title and commencement :

- (1) These rules may be called the Narcotics Department (Group 'C' and Group 'D' posts) Recruitment Rules, 1979.
- (2) They shall come into force on the date of their publication in the official gazette.

2. Application :

These rules shall apply to the posts specified in column 2 of the Schedule annexed to these rules.

3. Number of posts, classification and scale of pay :

The number of posts, their classification and the scale of pay attached thereto shall be as specified in columns 3 to 5 of the Schedule annexed hereto.

4. Method of recruitment, age limit and qualification etc.

The method of recruitment, age-limit, qualifications and other matters connected therewith shall be as specified in columns 6 to 14 of the Schedule aforesaid.

5. Special Provisions :

Notwithstanding anything contained in these rules, the Central Board of Excise and Customs may -

- (a) If it considers it necessary or expedient in the public interest so to do and subject

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to such conditions as it may specify having regard to the circumstances of the case and for reasons to be recorded in writing, order any post in the Narcotics Department to be filled by transfer of persons holding the same or comparable post but belonging to the cadre of another Department or Office under Central Board of Excise and Customs ;

- (b) if it considers it necessary or expedient on compassionate grounds, order that a post in the Narcotics Department which is to be filled by direct recruitment under these rules, should be filled by transfer or deputation of a person holding the same or comparable or higher post from any other Department Office under the Central Board of Excise and Customs / subject to such conditions as it may specify having regard to the circumstances of the case. / or Office of the Central Board of Excise and Customs.

6. Disqualifications :

No person

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
(b) who, having a spouse living, has entered into or contracted a marriage with another person, shall be eligible for appointment to any of the said posts.

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

7. Power to relax

Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules in respect of any class or category of persons or posts.

8. Saving

Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes and the Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

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SCHEDULE

RECRUITMENT RULES FOR GROUP 'C' AND GROUP 'D' POSTS- NARCOTICS DEPARTMENT

Sl. No.	Name of posts	Number of posts	classification	Scale of pay	Whether selection post or non-selection post	Age for direct recruits.	Educational and other qualifications required for direct recruits.
1	2	3	4	5	6	7	8
1.	Inspector	114* (1991)	General Central Service Group 'C' Non-Gazetted Non-Ministerial.	Rs. 1400-40-1800-EB-50-2300 *	Selection for ministerial officers and non-selection for Sub-Inspectors.	18-25 Years	Degree from recognised University or equivalent qualification. Note : Candidates would be required to possess such physical standards and pass such physical tests as may be laid down by the Central Board of Excise and Customs from time to time.

* Amended vide G.S.R. No. 599 dated 19-10-1991.

* Details may be seen in Column No. 12.

Whether age and other educational qualifications prescribed for direct recruits will apply in the case of Promotees.	Period or promotion, if, any.	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion, deputation, transfer grades from which promotion/ deputation transfer to be made.	a Departmental promotion committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be constituted in making recruitment.
9	10	11	12	13	14
No	2 years	(1) By direct recruitment 33-1/3% (2) By promotion from the grade of Upper Division Clerk/Stenographer (Ordinary Grade) 33-1/3%	(1) "Promotion-Upper Division Clerks/Stenographers (Grade III) with five years regular service in the grade. <u>Note:-</u> The candidates will be required to possess physical standards and pass physical tests as specified in the Note under column 8 and conform to such age limits as may be laid down by the Central Board of Excise & Customs from time to time."	Group 'C' Departmental promotion committee: Narcotics Commissioner-Chairman. Appellate Assistant Commissioner of Income-Tax- Member. All the three Deputy Narcotics Commissioner- Members. Chemical Examiner Grade- I- Member	Not applicable.

Contd.....

(3) By promotion
from the grade
of Sub-Inspector
33-1/3%

(2) Sub-Inspector with three years service in the grade on the basis of seniority-cum-fitness. Note 1 - The Kothi-Moharirs who have now been redesignated as Sub-Inspectors who are not subjected to physical standards or tests will have to qualify in the physical tests and interview for purpose of such promotion. Note-2 - The eligible officers shall be required to pass through an interview before their promotion.
Note :- The candidates shall be required to possess the physical standards and to pass physical tests as specified below, namely :-

(a) For male candidates -

- (i) Physical standard (minimum)
Height - 157.5 Cms.
Chest - 81 Cms.
(fully expanded with minimum expansion of 5 Cms.)

Relaxable by 5 Cms. in the case of Garhwalies, Assamese, Gorkhas and members of the Scheduled Tribes.

(ii) Physical Test -

- Walking - 1600 metres in 15 minutes.
Cycling - 8 Kms. in 30 minutes.

(b) For female candidates -

- (i) Physical standard (minimum)
Height - 152 Cms.
Weight - 48 Kgs.

Height relaxable by 2.5 Cms. and weight by 2 Kgs. for Garhwalies, Assamese, Gorkhas and members of the Scheduled Tribes.

(ii) Physical Test -

- Walking - 1 Km. in 20 minutes.
Cycling - 3 Kms. in 25 minutes.

1	2	3	4	5	6	7	8
2.	Sub- Ins- pector	248* (1991)	General Central Service Group 'C' Non- Gazetted Non-Min- isterial.	Rs. 1200-30- 1600-BB-30- 1800	Non- select- tion.	18-25 years	Note :- The candidates shall be required to possess the physical standards and to pass physical test as speci- fied below :- (a) For male candidates - (i) Physical standard : (minimum)
* Amended vide G.S.R. No. 599 dated 19-10-91				* Amended vide notification F.No. 2-12018/7/81-Ad-III-B, dated 18.12.81			

cont..below

Height - 157.5 Cms.

Chest - 81 Cms.

(fully expended with
minimum expansion of 5 Cms)

Relaxable 5 Cms. in the case of Garwalies,
Assamese, Gorkhas and members of the Scheduled
Tribes.

(ii) Physical test -

Walking - 1600 metres in 15 minutes.

Cycling - 8Kms. in 30 minutes.

(b) For female candidates -

Physical standard : (minimum)

Height - 152 Cms.

Weight - 48 Kgs.

Height relaxable by 2.5 Cms. and weight by 2 Kgs.
for Garwalies, Assamese, Gorkhas and members
of the Scheduled Tribes.

Physical test -

Walking - 1 Km. in 20 minutes.

Cycling - 3 Kms. in 25 minutes. "

	9	10	11	12	13	14
2			(i) By direct recruitment 50%; (ii) By promotion from amongst Zileedars-25% This will be in force till the posts of Zileedars are in existence. Thereafter, quota will go to direct rectt. (iii) By promotion from LDC-25 %	<p>* Promotion :- (i) From amongst Zileedars with five years service in the grade. (ii) LDC with 3 years service in the grade. Note :- (i) The candidates who are not more than 35 yrs. of age will be required to possess such physical standard and pass such physical test as specified in the NOTE under column- 8 (ii) Selection from amongst LDCs will be made by the DPC on the basis of records of service and interview.</p>	<p>"Group 'C' Departmental Promotion Committee</p> <p>Narcotics Commissioner/ Chief Controller of Factories- Chairman (Whosoever is senior).</p> <p>Narcotics Commissioner/ Chief Controller of Factories- Member (whosoever is junior)</p> <p>Deputy Narcotics Commissioner or General Manager, Government Opium & Alkaloid Works undertaking. or Assistant Narcotics Commissioner (Hqrs.) (The cases of whosever's jurisdiction are being considered)</p> <p>Assistant Commissioner of Income- Tax - Member</p> <p>(Where none of the above officers belongs to Scheduled Casts or Scheduled Tribes, a Group A Officer from outside the Department belonging to Scheduled Casts or Scheduled Tribes shall also be associated as a member of Department Promotion Committee .) "</p>	Not applicable.

1	2	3	4	5	6	7	8
3.	Office Superin- tendant	2 (1991)	General Central Service Group 'C' Non-Gazetted Ministerial	Rs. 2000-60-2300- EB- 75- 3200 * Amended vide G.S.R. No. 599 dated 19-10-91.	Selection	Not applica- ble	Not appli- cable
4.	Deputy Office Superin- tendant, Level-I.	7 (1991)	General Central Service Group 'C' Non- Gaza- tted Ministerial	Rs. 1600-50-2300- EB-60-2660 * Amended vide G.S.R. No. 599 dated 19-10-91.	Non- Selec- tion.	Not appli- cable	Not appli- cable.

9	10	11	12	13	14
Not applica- ble	2 years	By pro- motion	<u>Promotion -</u> From amongst Deputy Office Superintendants Level-I with five years service in the grade or Deputy Office Superintendent Level-I and II with ten years total service in the grades of Deputy Office Superintendent Level-I and II out of which three years service should be as Deputy Office Superin- tendant, Level-I.	"Group 'C' Departmental Promotion Committee : Narcotics Commissioner/ Chief Controller of Factories -Chairman (whosoever is senior) Narcotics Commissioner/ Chief Controller of Factories - Member (whosoever is junior) Deputy Narcotics Commissioner or General Manager, Government Opium & Alkaloid Works undertaking. or Assistant Narcotics Commissioner(Hqrs.) (The cases of whosoever's jurisdiction are being considered) Assistant Commissioner of Income- Tax - Member (Where none of the above officers belongs to Scheduled Caste or Scheduled Tribes, a Group A Officer from outside the Depart- ment belonging to Scheduled Caste or Scheduled Tribes shall also be associa- ted as a member of Departmental promotion Committee.) " ;	Not appli- cable.
Not appli- cable	2 years	By Promo- tion.	From amongst Deputy Office Suprintendents, Level-II/Stenographers (Senior Grade)with five years service in the grade.	* Same as above. "	Not appli- cable.

1	2	3	4	5	6	7	8
5.	Deputy Office Suprin- tendent Level-II	27 (1991)	General Central Service Group 'C' Non-Gaze- tted Ministe- rial	Rs. 1400-40-1800- EB-50-2300 * Amended vide G.S.R. No. 599 dated 19.10.91	Selection.	Not- appli- cable	Not appli- cable.
6.	Upper Division Clerk	128 (1991)	General Central Service Group 'C' Non-Gaze- tted Ministe- rial.	Rs. 1200-30-1560- EB-40-2040. * Amended vide G.S.R. No. 599 dated 19.10.91.	Non- Sela- ction.	Not appli- cable.	Not appli- cable.

9	10	11	12	13	14
Not appli- cable	2 year- rs.	By pro- mot- ion	From amongst : (i) Upper Division Clerks with five years regular in the grade ; and (ii) Stenographer (Ordinary grade) with five years regular service as Stenographer (Ordinary Grade) will qualify in the departmental examination in technical subjects. (iii) Promotion shall be made from UDC, and Stenos in the ratio of 6 : 1.	"Group 'C' Departmental Promotion Committee : Narcotics Commissioner/ Chief Controller of Factories (Whosoever is senior) Narcotics Commissioner/ Chief Controller of Factories (whosoever is junior) Deputy Narcotics Commissioner or General Manager Government Opium & Alkaloid Works undertaking. or Assistant Narcotics Commissioner (Hqrs.) (The cases of whosoever's jurisdiction are being considered) Assistant Commissioner of Income-Tax- Member (Where none of the above officers belongs to Scheduled Caste or Scheduled Tribe, a Group A Officer from outside the Department belonging to Scheduled Caste or Scheduled Tribes shall also be associated as a member of Departmental Promotion Committee.)"	Not app- lica- ble.
Not app- lica- ble.	2 year s.	By pro- mot- ion.	<u>Promotion</u> (i) 75% by promotion from amongst Lower Division Clerks with eight years service in the grade. (ii) 25% by promotion of Lower Division Clerks with 5 years service in the grade (against Merit Quota) who qualify in the Departmental examination.	" Same as above "	Not appli- cable.

9	10	11	12	13	14
Not appli- cable	2 year- s.	100% by direct recruitment. Note(i):- 10% of the vacancies in the grade of Lower Division Clerks to be filled by direct recruitment, will be reserved for being filled up by Group 'D' employee (borne on regular establishment) subject to the following conditions; namely :- (a) Selection would be made through a departmental examination confined to such Group 'D' employees who fulfil the requirement of minimum educational qualification, namely, matriculation or equivalent ; (b) the maximum age for this examination would be 45 years (50 years for Scheduled Caste or Scheduled Tribe candidates). (c) atleast five years service in Group 'D' would be essential ; (d) the maximum number of recruits by this method would be limited to 10%	Not app- lic- able.	"Group 'C' Departmental Pro- motion Committee". Narcotics Commissioner/ - Chairman Chief Controller of Factories (whosoever is senior) Narcotics Commissioner/ Chief Controller of Factories (Whosoever is junior) - Member Deputy Narcotics Commissioner or General Manager Government Opium & Alkaloid Works undertaking. Member or Assistant Narcotics Commissioner (Hqrs.) (The cases of whosoever's jurisdiction are being considered) Assistant Commissioner of Income- Tax - - - - Member	Not applicable

are none of the above officers belongs Scheduled Caste or Scheduled Tribes, a Group A Officer from outside the Department belonging to Scheduled Caste or Scheduled Tribes shall be associated as a member of Departmental Promotion Committee.)"

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1	2	3	4	5	6	7	8
8.	Laboratory Attender	17 (1991)	General Central Service Group 'C' Non-Gazetted Non-Ministerial	Rs. 825-15-900- EB-20-1200 * Amended vide G.S.R. No. 599 dated 19-10-91	Not-applicable.	18-25 years.	Matriculation or equivalent qualification from a recognised University or Board.
9.	Stenographer (Grade-II)	6 (1991)	General Central Service Group 'C' Non-Gazetted Ministerial.	Rs. 1400-40-1800- EB-50-2300 + Amended vide G.S.R. No. 531 dated 2.6.84.	* Non-Selection.	Not applicable.	Not applicable.

9	10	11	12
Not appli- cable	2 years	By direct recruit- ment.	Not appli- cable.
No	2 years	By promo- tion	From amongst Stenographers (Ordinary Grade) possessing a speed of 120/100 words per minute in English or 100/80 words per minutes in Hindi Shorthand words per minute Typewriting (30 typewriting) wit in the grade.

1	2	3	4	5	6	7	8
10.	Stenographer Grade-III +	12 (1991)	General Central Service Group 'C' Non-Gazetted Ministerial.	Rs. 1200-30-1560- EB-40-2040	Not appli- cable.	18-25 years	(1) Matriculation or equivalent. (11) Speed of 100 words per minute in English Steno- graphy and 40 words per minute in En- glish type- writing (30 words per minute in Hindi type- writing) provided that where suffi- cient candi- dates with a speed of 100 words per minute in Stenogr- aphy are not available, candidates with a speed of 80 words per minute in Stenography may be consi- dered for appointment.

+ Amended vide
G.S.R. No. 531
dated 2.6.84.

* Amended vide
G.S.R. No. 599
dated 19-10-91.

9	10	11	12	13	14
Not appli- cable.	2 years	By pro- motion failing which by direct recruit- ment.	<p><u>"Promotion"</u> By Selection through a limited competitive test from amongst Lower Division Clerks in the Narcotics Department with at least 2 years' service in the grade and possessing the qualifications prescribed in item (ii) in column 8.</p> <p>Note : If a junior person is considered for promotion on the basis of his completing the prescribed qualifying period of service in that grade, all persons senior to him in the grade shall also be considered for promotion, notwithstanding that they may not have rendered the prescribed qualifying period of service in that grade but have completed successfully the prescribed period of probation."</p>	<p><u>"Group 'C' Departmental Promotion Committee"</u> Narcotics Commissioner/ - Chairman Chief Controller of Factories (whosoever is senior)</p> <p>Narcotics Commissioner/ Chief Controller of Factories - Member (whosoever is junior)</p> <p>Deputy Narcotics Commissioner or General Manager, Govt. Opium & Alkaloid Works undertaking. or Assistant Narcotics Commissioner (Hqrs.) (The cases of whosoever's jurisdiction are being considered) Assistant Commissioner of Income- Tax - Member (Where none of the above officer belongs to Scheduled Caste or Scheduled Tribe, a Group A Officer from outside the Department belonging to Scheduled Caste or Scheduled Tribes shall also be associated as a member of Departmental Promotion Committee.)"</p>	Not appli- cable.

1	2	3	4	5	6	7	8
11.	Motor Vehicle Driver	45 (1991)	General Central Service Group 'C' Non-Gazetted Non-Ministerial.	Rs. 950-20-1150-EB-25-1500	Not applicable.	23-30 years.	Essential (i) Possession of a valid permanent driving license for Motor Cars and knowledge of motor mechanics and experience in driving motor car for at least five years (ii) pass in the 8th standard.

* Amended vide G.S.R. No. 531 dated 2.6.84.

9	10	11	12	13	14
Not applicable.	2 years	By transfer failing which by direct recruitment.	Transfer: From group 'D' staff on the basis of test in driving designed to adjudge suitability for the post with reference to standards.	<p><u>"GROUP 'C' Departmental Promotion Committee</u> Narcotics Commissioner/ Chief Controller of Factories - Chairman (Whoever is senior)</p> <p>Narcotics Commissioner/ Chief Controller of Factories (whoever is junior) - Member</p> <p>Deputy Narcotics Commissioner Or General Manager, Govt. Opium & Alkaloid Works undertaking or Assistant Narcotics Commissioner (Hqrs.) (The cases of whoever's jurisdiction are being considered)</p> <p>Assistant Commissioner of Income-Tax - Member (Where none of the above officers belongs to Schedules Caste or Scheduled Tribe, a Group A Officer from outside the Department belonging to Scheduled Caste or Scheduled Tribes shall also be associated as a member of Departmental promotion Committee.) "</p>	Member

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1	2	3	4	5	6	7	8
12.	Daftry (Ordinary Grade)	6 (1991)	General Central Service Group 'D' Non-Gazetted Ministerial.	Rs. 775-12-955- EB-114-1025*	Non Selec- tion.	Not appli- cable.	Not appli- cable.

* Amended vide G.S.R. No. 599
dated 19-10-91

13.	Havaladar	2 (1991)	General Central Service Group 'D' Non-Gaze- tted Non- Ministerial.	Rs. 775-12-955- EB-14-1025.£	Non- Selec- tion.	Not appli- cable.	Not appli- cable.
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£ Amended vide G.S.R. No. 599
dated 19-10-91.

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9	10	11	12
Not appli- cable.	2 years.	By Promo- tion.	<u>Promotion:</u> From amongst Sepoys and Peons with three years regular service in the grade.

Not appli- cable.	2 years.	By promo- tion.	<u>Promotion:</u> From amongst Sepoys and peons who have put in three years regular service in the grade.
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1	2	3	4	5	6	7	8
14,	Sepoys	775 (1991)	General Central Service Group 'D' Non- Gazetted Non- Ministerial.	Rs. 775-12-955- EB-14-1025	Not appli- cable.	18-25 years.	Middle Standard <u>Physical Standard</u> As prescribed by the Central Board of Excise and Customs from time to time.
				* Amended vide G.S.R. No. 599 dated 19.10.91.			
15.	Farash	2 (1991)	General Central Service Group 'D' Non- Gazetted Non- Ministerial.	Rs. 750-12-870- EB-14-940	Not appli- cable.	18-25 years	Primary School Standard pass.
				+ Amended vide G.S.R. No. 599 dated 19.10.91.			

9 10 11 12 13 14

Not 2 By direct
appli- yea- recruit-
cable. rs. ment- 75 %
By trans-
fer- 25 %.

Transfer:

By transfer of Farashes, Chowkidars and Sweepers subject to the following conditions-
(i) The Farashes/Chowkidars/Sweepers should have put in at least five years service;
(ii) Only those Farashes/Chowkidars/Sweepers should be appointed as Sepoys who fulfil the physical standards prescribed for sepoy and are below 45 years of age; (iii) The person to be appointed should possess at least elementary literacy and give proof through a test of ability to read either English, Hindi or Regional Language; (iv) In case it is not possible to fill up the 25% of the vacancies in the cadre of Sepoys by appointment of eligible/suitable Farashes/Chowkidars/Sweepers the unfilled quota will lapse every year and will not be carried forward and such vacancies will be diverted to direct recruitment through Employment Exchange.

Group 'D' Departmental Promotion Committee: Deputy Narcotics Commissioner/Assistant Narcotics Commissioner-Chairman.
Two Class I Officers as Members.
Income-Tax Officer Class I as Member.

Not 2 By direct
appli- yea- recruit-
cable. rs. ment.

Not applicable.

Group 'D' Departmental Promotion Committee: Deputy Narcotics Commissioner/Assistant Narcotics Commissioner-Chairman.
Two Class I Officers as Members.
Income-Tax Officer Class-I as Member.

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1	2	3	4	5	6	7	8
16.	Chowkidar	12 (1991)	General Central Service Group 'D' Non- Gazetted Ministerial.	Rs. 750-12- 870-EB- 14-940	Not app- licable.	18-25 years.	Primary School standard pass.

* Amended vide G.S.R.No. 599
dated 19-10-91.

17.	Sweeper	17 (1991)	General Central Service Group 'D' Non- Gazetted Ministerial.	Rs. 750-12- 870-EB-14- 940.	Not appli- cable.	18-25 years.	Primary School standard pass.
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& Amended vide G.S.R.No. 599
dated 19-10-91.

9	10	11	12	13	14
Not appli- cable.	2 years.	By direct recruitment	Not applic ble.	Group 'D' Departmental Promotion Committee: Deputy Narcotics Commissioner/Assistant Narcotics Commissioner- Chairman. Two Class I Officer as Members. Income-Tax Officer Class I as Member.	Not appli- cable.
Not appli- cable.	2 years.	By direct recruitment	Not appli- cable.	Group 'D' Departmental Promotion Committee: Deputy Narcotics Commissioner/Assistant Narcotics Commissioner- Chairman. Two Class I Officer as Members. Income-Tax Officer Class I as Member.	Not app- licable.

- Note : (1) For the pts to be filled by direct recruitment, the Upper age limit will be relaxable for departmental candidates upto 35 years who have put in a minimum of three years service in the Department.
- (2) The crucial date for reckoning age limit mentioned in Column 7 of the recruitment rules w^l, in each case, be the closing date for receipt of application from candidates in India (other than Andaman and Nicobar Islands and Lakshadweep).
- (3) In res^g of posts, the appointments to which are made through the Employment Exchange the crucial date for determining age limit will, in each case, be the last d^e upto which the Employment Exchange are asked to submit names.
- (4) The num^r of posts indicated against Column 3 may vary from time to time.

F.No. 7/168-A-III-B