



TENDER FOR HIRING OFFICE ACCOMMODATION AT DELHI

Central Bureau of Narcotics, Gwalior invites offers from the Owners of premises, preferably on a single floor with a floor area between 2500-4000 sq. ft. with all facilities including adequate power & water supply and parking space for at least four vehicles, for its office in Central / South Delhi within twelve km. radius from North Block on ground / first floor. The premises should be ready for immediate occupation. Intending landlords having clear title may download the technical bid and financial bid formats from CBN's website <http://www.cbn.nic.in/html/tender.htm> and submit their offers in two separate sealed envelopes super-scribed as 'Technical bid' and 'Financial bid' and send it in a single envelope super-scribed as "Tender for hiring office accommodation at Delhi" within seven days of publication of the advertisement at the following address –

**Narcotics Commissioner
19, The Mall, Morar
Gwalior – 474 006 (M.P.)**

Priority would be given to premises belonging to Public Sector units / Govt. Departments/Public Financial Institutions. No Brokers please.

CBN reserves its right to accept or reject any offer without assigning any reasons.

NARCOTICS COMMISSIONER

OFFER SUBMITTED FOR LEASING PREMISES
FOR
CENTRAL BUREAU OF NARCOTICS, NEW DELHI
TECHNICAL BID

(To be submitted in a separate sealed envelope super-scribed 'Technical Bid')

With reference to your advertisement in the _____ dated _____, I/we offer the premises owned by us for housing CBN's office at Delhi on lease basis:-

<u>GENERAL INFORMATION</u>	
A. LOCATION	
a) Name of the building -	
b) Building Number -	
c) Name of Street/Road -	
d) Name of City -	
e) Pin Code -	
B. Name of owner(s)	
<u>TECHNICAL INFORMATION</u>	
a) Building	
i. Loading bearing	YES/NO
ii. Framed structure	YES/NO
b) Type of building Residential – Institutional –	
c) No. of rooms & details of other accommodation (attach a copy of the layout plan)	

d) Floor area of the premises (floor-wise) to be calculated as per details mentioned in Price Bid	
e) Building ready for occupation, If no, how much time will be required for occupation	YES/NO
f) Amenities available	
i. Electric Power supply	YES/NO
ii. Running water supply	YES/NO
iii. Whether plans are approved by the local authorities	YES/NO
iv. Whether NOC from local department obtained. If no, whether you will obtain the same from Local authorities.	YES/NO
v. Whether occupation certificate has been obtained.	YES/NO
vi. Whether direct access is available from the main road	YES/NO
vii. Year of construction	
viii. Whether building is independent. if no, who will be occupying the other portions of the building	YES/NO
ix. Type of flooring	
x. Type of doors	
xi. Type of painting (Please specify) a. White wash b. Distempered c. POP with oil bound distempering	

Type of flooring in toilets	
xii. Whether built in wardrobes are available in rooms	YES/NO
xiii. Type of wiring (Please specify) open wiring Concealed	
g) Services	
i. Whether water is available from borewell	YES/NO
ii. Whether water is available from Municipal corporation with overhead tank and sump	YES/NO
iii. Whether septic tank provided	YES/NO
iv. Whether Municipal Sewage system	YES/NO
v. Whether fire fighting arrangements provided	YES/NO
vi. Whether compound wall constructed	YES/NO
vii. Whether garden available within the compound	YES/NO
viii. Whether parking is available for at least 4 vehicles. If yes, type of parking such as open, covered or closed, may be specified	YES/NO
ix. Whether Yard light provided	YES/NO
x. Whether Access to terrace provided	YES/NO
xi. Whether additions/alterations will be made in the premises as per requirements of Bank, if any	YES/NO

SIGNATURE OF OWNERS

Name :

Contact No. : (i) Mobile:
(ii) Landline:

**FINANCIAL BID FOR PREMISES FOR CENTRAL BUREAU OF
NARCOTICS, NEW DELHI**

(To be submitted in a separate sealed envelope super-scribed 'Financial Bid')

With reference to your advertisement in the _____
_____ dated _____,

I/We offer the premises owned by us for CBN's office at Delhi.

<u>General Information</u>	
A. Location	
a) Name of the building	
b) Building Number	
c) Name of Street / Road	
d) Name of city	
e) Pin Code	
B. Name of owner(s)	
C. Rent – (<u>The rent will be subject to issue of fair rent certificate by the CPWD as per procedure laid down by the Govt. No advance rent is payable by the Govt. as a matter of policy</u>)	
Rent per sq. ft. of floor area (Floor area will be calculated as per details given in 'Note' on next page)	
All municipal taxes, cess, Or any other tax applicable are to be borne by landlord, if not, please specify.	
The electricity and water bills, as per actual consumption to be borne by CBN	

<p>D. i) Period of lease The initial lease period shall be 5 years with an option in CBN's favour to renew the lease for further one term of 5 years</p> <p>ii) Lease Deed: The lease (will be in the format of Standard Lease Agreement as approved by the Directorate of Estates copy of which is available on the site) shall be executed and shall be registered with the appropriate authorities. The stamp duty charges relating to the registration shall be shared equally between the landlords and CBN</p>	<p>YES / NO</p> <p>YES / NO</p>
<p>E. Whether structural stability certificate from a structural Engineer submitted</p>	<p>YES / NO</p>
<p>F. Whether there is any central air-conditioning duct / plant</p>	<p>YES / NO</p>
<p>G. Whether there is excessive use for combustible material such as wood work / thermacoal in the construction</p>	<p>YES / NO</p>
<p>H. Whether there is a provision of goods lift</p>	<p>YES / NO</p>
<p>I. Whether pre-construction / post construction anti-termite treatment has been provided</p>	<p>YES / NO</p>
<p>J. Whether the plinth height of the building minimum 450-500 mm above ground level</p>	<p>YES / NO</p>

